



Stockbroking

	CHESS SPONSO	RED CL	IENT OFF M	ARKET TRA	ANSFER	R form			For non-Market	ransactions	
Please use BLOCK letters. Please have any changes initialled by all parties. Any use of correction fluid renders form invalid.											
1.	Full Name of Security/Stock										
2.	Full Description of Securities	Class	Class If not fully paid, paid to								
3.	Quantity	Words	Vords Figures								
4.	Price	Use prev	Use previous closing price AUD\$				or specific price				
5.	Full Name(s) of Seller(s)	Surname(s)	/ Company Name								
	[Transferor(s)]	Mr/Mrs/Ms	/Miss		Given Name(s)						
		A/C Design	ation (if required)								
6.	Full Postal Address of Seller(s) [Transferor(s)]							State	Postcod	e	
7	PID or Broker Name					8. SRN o	r HIN	State	1051000		
9. BOQ Trading A/C (Optional)											
10.	Contact Details (Sell	er) Work		Mobile			Email				
	0 11 11				To comply v	with the ASIC Mar			ress must be that of t		
	Consideration	AUD\$					12. Dat	e of Purchase		/ 20	
13.	. Full Name(s)	urname(s) / Company Name									
		Ar/Mrs/Ms/Miss Given Name(s)									
	A	/C Designat	ion (if required)								
14.	. Full Postal Address										
	of Buyer(s) [Transferee(s)]							State	Postcod	e	
15.	. PID or Broker Name					16. SRN o	HIN				
17. BOQ Trading A/C (Optional)											
18.	. Contact Details (Buy	rer) Work		Mobile	2		Email				
									ress must be that of t		
I/We the registered holder(s) and undersigned Seller(s) for the above consideration do hereby transfer to the above name(s) hereinafter called the Buyer(s) the securities as specified above standing in my/our name(s) in the books of the above named Company, subject to the several conditions on which I/we held the same at the time of signing hereof and I/we the Buyer(s) do hereby agree to accept the said securities to the same conditions. I/We have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which this transfer is signed.											
19.	. Seller(s) [Transferor([s)]					Compa	ny Use Only (Plea	e Only (Please circle if relevant)		
	Sign Here >		Χ				Sole Direc	tor	Company Seal		
			Χ				Director/S	ecretary			
			Χ				Director/S	ecretary			
20. Date Signed (Seller) / 20											
21. Buyer(s) [Transferee(s] Sign Here >		(s)]	Χ				Sole Direc	Sole Director			
	J						Director/S	ecretary			
			Χ				Director/S	Secretary			
22.	. Date Signed (Buyer)				1	/ 20					
23.	Identification (if not	already pro	ovided). See over	leaf.							
You	Your payment options Direct Debit from my Money Market Deposit Account (MMDA) OR Cheque							FAX form to 02 9221 9365 or POST to the address below			

boq.com.au

Identification

Your application must be accompanied by a certified (true) copy of **EITHER** one document from Section A, **OR** one document from Section B and one from Section C, **for each applicant**.

Section A (PROVIDE ONE OF THE FOLLOWING)

- Australian driver's licence (front and back) MUST be current
- proof of age card issued by the RTA MUST be current

OR

Section B (PROVIDE ONE OF THE FOLLOWING)

- Australian passport MUST be current
- birth certificate or birth extract issued by a State or Territory
- citizenship certificate issued by the Commonwealth
- pension card issued by Centrelink (front and back)

and

Section C (PROVIDE ONE OF THE FOLLOWING)

- utility bill issued within the last 3 months e.g. gas, electricity, water, home phone, internet (dial-up, broadband) and mobile phone bill
- a council rates notice issued within the last 6 months
- a notice or assessment issued by the Australian Tax Office (ATO) within the last 3 months

Certifying your documents

In order for your certification to be accepted, it must be signed and the certifier is to state that the document is a certified copy of an original. They must provide their name, address, phone number, and in what category of certifier they fall. We cannot accept a fax of a certified copy. For copies of your documents to be considered certified, they must be signed by any one of the following:

- 1. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described)
- 2. a judge of a court
- 3. a magistrate
- 4. a chief executive officer of a Commonwealth court
- 5. a registrar or deputy registrar of a court
- 6. a Justice of the Peace
- 7. a notary public (for the purposes of the Statutory Declaration Regulations 1993)
- 8. a police officer
- 9. an agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- 10. a permanent employee of the Australian Postal Corporation with two or more years of continuous service who is employed in an office supplying postal services to the public
- 11. an Australian consular officer or an Australian diplomatic officer (within the meaning of the *Consular Fees Act 1955*)
- 12. an officer with two or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 1993)
- 13. a finance company officer with two or more continuous years of service with one or more finance companies (for the purposes of the Statutory Declaration Regulations 1993)
- 14. an officer with, or authorised representative of, a holder of an Australian financial services licence, having two or more continuous years of service with one or more licensees
- 15. a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with two or more years of continuous membership.

If you need help to meet these ID requirements, call our Client Services Team on **1800 748 977**.